INCIDENT MANAGEMENT POLICY

- The purpose of this policy is to ensure a consistent and effective approach to the management of Information Security Incidents, including communication on security events and weaknesses. It enables the efficient and effective management of Information Security Incidents by providing a definition and establishing a structure for the reporting and management of such incidents.

- This policy applies to all the employee of Relitrade Stock Broking Private Limited with reference to all information held by or on behalf of the Relitrade.

- The following policy is established for Incident Management:

- All Relitrade employees shall be made aware of the procedure for reporting Information Security Incidents and their responsibility to report such incident.

- All Information Security Incidents shall be reported promptly to the Relitrade IT Department.

- Serious incidents shall be reported to the appropriate external authorities wherever feel necessary.