

To,

Date: _____

Relitrade Stock Broking Private Limited,
Relitrade House, O Block,
2nd Floor, Mondeal Retail Park,
Nr. Rajpath Club, S.G. Highway,
Ahmedabad-380 059

Sub: Request Letter for Issue of New DIS Book

DPID _____

Client ID _____

Name of the Sole/First Holder: _____

Name of the Second Holder: _____

Name of the Third Holder: _____

Dear Sir/Madam,

➤ OPTION 1

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I/we hereby request you to issue me/us a new Delivery Instruction Book for my/our Demat Account with above mentioned Client Id.

➤ OPTION 2

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➤

I/we hereby request you to issue me/us a new Delivery Instruction Book for my/our Demat Account with above mentioned Client Id. since we have misplaced the one which was issued. Book No. _____ was issued to I/we which contained slip number from _____ to _____

I/We understand that new delivery instruction book re issue charges/fees are **Rs. 50/-** and I/We authorize you to debit my account to the extent of relevant charges /fees+ GST etc.as may be applicable time to time in this regard.

Yours faithfully,

	First / Sole Holder	Second Holder	Third Holder
Name			
Signature			

NOTE: Kindly note that the DIS would be dispatched on the BO is correspondence address registered in our records. In case of Non-Individual account (HUF/Corporate/Partnership firm) stamp along with signature is mandatory.